

## Overview and Scrutiny Committee

## 2018/19 Programme of Work

Scrutiny topic	Member Sponsor	Lead Officer	Scope of Scrutiny
<b>Provision of Healthcare Services including the recruitment and retention of GPs</b>	Councillor N R Pudney  Councillor Mrs M E Thompson	Chief Executive	<p><u>Primary Care Provision</u> The Clinical Commissioning Group (CCG) recently updated on progress in primary care provision in the Maldon District.</p> <p>Plans are progressing well for a new primary care facility in Southminster and the Blackwater Surgery in Maldon is wedded to relocation into the new integrated health hub, the strategic outline case for which is due for submission in the Autumn. Assurances have been given that the North Heybridge development will include a new primary care facility.</p> <p><u>GP Recruitment</u> There is a national agenda supporting the expansion of the primary care workforce and approaches to increasing capacity through streamlining clinical systems. Virtually all of our surgeries now have their books open and some have benefited from funding to support the investment required to develop their resilience.</p> <p>Representatives from the CCG and practices have offered to attend the committee, or a separate meeting outside of the committee to provide an update on this agenda.</p>
<b>Section 106</b>	Councillor Mrs M E Thompson	Chief Executive	<p>It was agreed that the Committee would receive an update on Section 106 Agreements on a six monthly basis.</p> <p>A detailed report was submitted to the Committee for its February 2018 meeting; next update will be provided to the <b>October 2018 meeting</b>.</p>

## APPENDIX 1

Scrutiny topic	Member Sponsor	Lead Officer	Scope of Scrutiny
<b>Internal and External Communication</b>	Councillor S J Savage  Councillor M S Heard	Corporate Leadership Team	<p>The Committee requested a review of the Council's approach to internal and external communications to include:</p> <ul style="list-style-type: none"> <li>• the email system;</li> <li>• telephone communication via the Council's contact centre*;</li> <li>• how the Council can improve the website*;</li> <li>• some examples of other authorities' approach to communication;</li> <li>• the Council's Digital strategy*.</li> </ul> <p>A presentation was provided to the February 2018 meeting and a further report received by the Committee in March 2018. A progress report will be provided on those areas above marked * to the <b>October 2018 meeting</b>.</p> <p><b>See report on the agenda regarding email communications (July 2018).</b></p>
<b>Staff Sickness</b>	Councillor N R Pudney  Councillor Mrs P A Channer	Director of Resources	<p>In light of the levels of sickness absence reported, the Committee requested that this item is looked at again and in particular whether:</p> <ul style="list-style-type: none"> <li>• the update Attendance Management Policy is having a positive impact on the sickness figures</li> <li>• managers are suitably equipped for and supported in dealing with absence management</li> <li>• the target for sickness absence is appropriate.</li> </ul> <p><b>See report on the agenda (July 2018).</b></p>
<b>Relocation of the Police Station to Maldon DC offices</b>	Councillor S J Savage	Director of Resources	<p>At its February 2018 meeting the Committee agreed that a review would be undertaken into the relocation of the police station to include the following:</p> <ul style="list-style-type: none"> <li>• the alteration costs involved</li> <li>• costs/reasons for additional lighting</li> <li>• positioning of police vehicle bays in the car park</li> <li>• the need for an additional container in car park</li> <li>• Valuation Office rent.</li> </ul> <p><b>See report on the agenda (July 2018).</b></p>